

## Student Agreement – MA Film & Television

The Student Agreement is intended to provide Students and Tutors with a clear understanding of their entitlement and responsibilities. The Student and the School both enter into this Agreement jointly at the beginning of the course.

### As an NFTS student you can expect to receive:

1. a Student Handbook containing information introducing your course, general regulations, policies and information about the services and facilities available to students
2. a programme of study based on the school's curriculum with a timetable
3. a copy of the NFTS Production Health and Safety Manual which includes details of the Health and Safety Policy and the Student Health and Safety Penalty Scheme
4. delivery of the programme by suitably qualified tutors and support staff and access to appropriate learning resources and information technology
5. a named tutor (normally your Head Tutor or Group Tutor as appropriate) for learning support and guidance, including an on-going review of progress
6. access to the full range of welfare and advisory services available to students
7. opportunities to take part in cultural and social activities
8. opportunities to comment on the delivery of the programme and make suggestions on any aspect of the NFTS life

### As an NFTS student you agree to:

1. The general regulations and policies detailed in the Student Handbook that you receive upon enrolment and any amendments that are made to this from time to time. In particular, you confirm that you have read the section on Copyright and Intellectual Property Rights, acknowledge that you understand that section and agree to the assignment licence and the warranties given by you in regard to copyright and intellectual property rights.
2. Attend sessions regularly and punctually according to your timetable, and submit work when required by teaching staff.
3. Observe and adhere to all NFTS Health and Safety Policies – including the terms for the Student Health and Safety Penalty Scheme as set out in the Production Health and Safety Manual
4. Accept responsibility for your own learning, with the support of your tutors.
5. Behave in a reasonable manner to other students and all staff. You are expected to show a positive respect to all people regardless of their race, colour, ethnic or national origins, gender, marital status, sexual orientation, age, disability, religious beliefs, political beliefs, economic status or class.
6. Care for the NFTS and its facilities.
7. Pay due respect to the procedures for the care of the NFTS equipment and resources. Students responsible for any uninsured losses or damages will be held personally responsible including insurance excesses. In cases of workshops/ productions etc. where there may be joint responsibility for equipment and resources, the liability will be held collectively amongst the individuals concerned. Payment for losses and damages will be taken from the individual bursaries of those responsible (if applicable).
8. Consult your Head of Department or the Registrar if you have any issues concerning your progress.